



THE UNIVERSITY OF
NOTRE DAME
A U S T R A L I A

PROGRAM REGULATIONS

SCHOOL OF BUSINESS

GRADUATE DIPLOMA OF BUSINESS

GradDipBus

Program Code: 4025

THESE PROGRAM REGULATIONS ARE EFFECTIVE FROM 1.1.2018

SCHOOL OF BUSINESS

1. These Program Regulations apply to all students who are enrolled in this Award on the Fremantle and Sydney Campuses.
2. The Dean of Business, Fremantle is the responsible Executive of these Program Regulations.
3. The contact officer for this document is the Senior Administration Officer, School of Business, Fremantle

MODIFICATION HISTORY

1. These Program Regulations are effective from 1 January 2018.

Version	Date Amended	Modification Details	Name
1	September 2015	Amalgamation of Graduate Diplomas	Dean, Sydney
2	October 2015	Amalgamation Consolidation	Dean, Sydney
3	November 2015	UCAC Feedback	Dean, Sydney
4	September 2016	Addition of Financial Planning specialisation	Dean, Sydney
5	October 2017	Change of terminology unit -> course, course -> program, credit points -> units of credit	Dean
6	December 2017	Minor edits as per tracked changes	Associate Dean, Fremantle
7	January 2018	New course codes assigned	PVCA

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1 INTRODUCTION AND INTERPRETATION

1.1 Introduction

These Program Regulations apply to all students enrolled in the Graduate Diploma of Business Award at The University of Notre Dame Australia.

These Regulations should be read in conjunction with the University's General Regulations and the School of Business Regulations.

1.2 Interpretation

The terms included in these Regulations have the meanings as defined in the University's General Regulations and the School of Business Regulations.

1.3 Amendments made to Program Regulations

Unless otherwise specified, when amendments are made to the structure, content or academic requirements of this Award, the amendments will automatically apply in accordance with General Regulation Section 1.7.

1.4 Applicability to Campuses of the University

The Graduate Diploma of Business is available on the Fremantle and Sydney Campuses.

1.5 The Australian Qualifications Framework (AQF)

The Graduate Diploma of Business Award is a level 8 AQF qualification.

1.6 External Accreditation Requirements

External accreditation requirements are not applicable to this Award.

2 ENTRY CRITERIA

2.1 General Criteria

The standard entry requirements for admission are detailed in the University's General Regulations and the School of Business Regulations.

2.2 Additional Entry Requirements / Pre-Requisites

The following entry requirements apply to this Award:

- 2.2.1 A Graduate Certificate in a business discipline or studies sufficient to meet the requirements of that Award; or
- 2.2.2 A recognised undergraduate degree (or equivalent qualification) plus a minimum of four years' experience in managerial and/or supervisory roles.
- 2.2.3 Where the applicant does not meet the criteria in 2.2.1 or 2.2.2 above, the Dean may approve admission to this program if the Dean is satisfied that:
 - a) the applicant has sufficient background and/or experience in management/supervision; and
 - b) the applicant has the skills necessary to complete postgraduate studies

2.3 External Accreditation Requirements

External accreditation requirements are not applicable to this Award.

3 AWARD REQUIREMENTS

3.1 Structure

Complete 200 units of credit consisting of the following courses.

3.1.1 Compulsory Courses

100 units of credit consisting of the following compulsory courses

PHIL6020 Ethical Issues in Professional Life	25
BUSN5100 Accounting for Managers	25
BUSN5600 Strategic Management and Planning	25
BUSN5730 Human Resource Management	
or	
BUSN5620 Leadership: Theory and Practice	25

3.1.2 Elective Courses

Students should complete 100 units of credit, with either 'No specialization' or else choose from one of the specialisations below.

NO SPECIALIZATION (Available Fremantle and Sydney)

Complete 100 units of credit chosen from the Postgraduate Business Electives detailed in Appendix A

SPECIALIZATIONS

Corporate Social Responsibility (Available Sydney)

100 units of credit from the following courses

BUSN5370 Corporate Public Relations	25
BUSN5350 Issues and Crisis Management	25
BUSN6015 Corporate Social Responsibility	25
BUSN5690 Innovation and Entrepreneurship	25

Financial Planning (Available Fremantle and Sydney)

100 units of credit from the following courses

BUSN6000 Financial Advice Context	25
BUSN6001 Superannuation and Retirement Financial Advice	25
BUSN6002 Integrated Investment Planning	25
BUSN6003 Risk Management and Life Insurance	25
BUSN6006 Investment and Portfolio Planning	25
BUSN6008 Complex Statement of Advice	25
BUSN6011 Intergenerational Wealth	25
BUSN6004 Taxation and Law for Financial Planning	25
BUSN6005 Advanced Estate and Retirement Planning	25

Health Services Management (Available Sydney)

100 units of credit from the following courses

BUSN5730 Human Resource Management	25
BUSN5280 Psychology of Work	25
NURS4003 Clinical Leadership and Governance	25
NURS4006 Professional Development	25

Human Resource Management (Available Fremantle and Sydney)

100 units of credit from the following courses

BUSN5730 Human Resource Management	25
BUSN5140 Human Resource Development	25
BUSN5740 Strategic Workforce Issues	25
BUSN5860 Industrial Relations	25

Marketing (Available Fremantle and Sydney)

25 units of credit consisting of the following courses

BUSN5500 Marketing	25
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Plus 75 units of credit chosen from the following

BUSN5150 e-Marketing	25
BUSN5410 Services Marketing	25
BUSN5520 Consumer Behaviour	25
BUSN5570 Strategic Marketing for Managers	25
BUSN5690 Innovation and Entrepreneurship	25

Not for Profit Leadership and Management (Available Fremantle and Sydney)

100 units of credit from the following courses

BUSN5950 Social Sector Policy and Frameworks	25
BUSN5960 Social Sector Finance and Governance	25
BUSN5970 Social Sector Human Resource Management	25
BUSN5980 Social Sector Marketing and Public Relations	25

3.1.3 Majors and Double Majors

There are no Majors available in this Award.

3.1.4 Minors

There are no Minors available in this Award.

3.1.5 Specialisations

The following specialisations are available in the Award:

Corporate Social Responsibility
Financial Planning
Health Services Management
Human Resources Management
Marketing

Not for Profit Leadership and Management

3.1.6 Special Interest Courses

There are no Special Interest Courses available in this Award.

3.2 Special Award Requirements

There are no special requirements for the Award.

3.3 Practicum or Internship requirements

There are no Practicum or Internship requirements for this Award.

3.4 Approved course substitutions

Course substitutions, where permitted, must be approved by the Dean.

3.5 Alternative Pathways

A student who completes a Graduate Diploma in Business may enroll in any other Master of Business offered at the University with full credit for the appropriate courses completed as part of their original program provided the enrolment is within the time permitted by the General Regulations.

3.6 Volume of Learning

3.6.1 Standard Duration

- (a) The standard duration for this Award is 1.0 years of full-time equivalent study.
- (b) A student is able to enroll in this Award on a part-time basis.

3.6.2 Accelerated Duration

An accelerated mode is not available for this Award.

3.6.3 Maximum Duration

The maximum period of time within which a student is permitted to complete this Award is 4 years (including any periods of approved leave of absence) from the date on which they were first enrolled into the program by the University.

3.7 Graduation

3.7.1 Graduation Status

Where a student has satisfied all the requirements of the Graduate Diploma of Business Award as detailed in these Program Regulations and the General Regulations, the University may grant the student graduation status.

3.7.2 Award Nomenclature and Post Nominal Citation

Subject to the requirements of section 3.7.1, where a student completes

- a) the courses specified for the program without completing the requirements of a specialisation, the student may be awarded a Graduate Diploma of Business and may use the post nominal citation of Grad Dip Bus.

- b) the courses required under the Corporate Social Responsibility specialisation, the student may be awarded a Graduate Diploma of Business and may use the post nominal citation of Grad Dip Bus or Grad Dip Bus (CSR).
- c) the courses required under the Financial Planning specialisation, the student may be awarded a Graduate Diploma of Business and may use the post nominal citation of Grad Dip Bus or Grad Dip Bus (Fin Plan).
- d) the courses required under the Health Services Management specialisation, the student may be awarded a Graduate Diploma of Business and may use the post nominal citation of Grad Dip Bus or Grad Dip Bus (Hlth Serv Mgt).
- e) the courses required under the Human Resources Management specialisation, the student may be awarded a Graduate Diploma of Business and may use the post nominal citation of Grad Dip Bus or Grad Dip Bus (HRM).
- f) the courses required under the Marketing specialisation, the student may be awarded a Graduate Diploma of Business and may use the post nominal citation of Grad Dip Bus or Grad Dip Bus (Mkt).
- g) the courses required under the Not for Profit Leadership and Management specialisation, the student may be awarded a Graduate Diploma of Business and may use the post nominal citation of Grad Dip Bus or Grad Dip Bus (NFP Mgt).

3.8 Exit Awards

- 3.8.1 If a student has completed sufficient courses to meet the requirements of the Graduate Certificate of Business, they may transfer to that award and immediately apply for graduation with that award.
- 3.8.2 If a student has not completed sufficient courses to meet the requirements of the Graduate Certificate of Business, they may transfer to that award and complete further studies as part of that program.

3.9 Honours

This Award is not offered with Honours.

END OF REGULATIONS



Appendix A
Postgraduate Business Electives

BUSN5140	Human Resource Development	25
BUSN5280	Psychology of Work	25
BUSN5290	Mediation and Dispute Resolution	25
BUSN5350	Issues and Crisis Management	25
BUSN5370	Corporate Public Relations	25
BUSN5410	Services Marketing	25
BUSN5150	e-Marketing	25
BUSN5520	Consumer Behaviour	25
BUSN5570	Strategic Marketing for Managers	25
BUSN5680	Change Management	25
BUSN5690	Innovation and Entrepreneurship	25
BUSN5700	Human Resource Policy	25
BUSN5730	Human Resource Management	25
BUSN5740	Strategic Workforce Issues	25
BUSN5860	Industrial Relations	25
BUSN5950	Social Sector Policy and Frameworks	25
BUSN5960	Social Sector Finance and Governance	25
BUSN5970	Social Sector Human Resource Management	25
BUSN5980	Social Sector Marketing and Public Relations	25
BUSN6015	Corporate Social Responsibility	25

Refer to the annual School Handbook for availability of a particular course