



THE UNIVERSITY OF
NOTRE DAME
A U S T R A L I A

PROGRAM REGULATIONS

SCHOOL OF EDUCATION

**GRADUATE CERTIFICATE IN LEARNING AND
TEACHING FOR HIGHER EDUCATION**

GradCertHEd

PROGRAM CODE: 4148

These program regulations are effective from 1.1.2018

SCHOOL OF EDUCATION

1. These Program Regulations apply to all students who are enrolled in this Award through the Fremantle and Sydney Campuses.
2. The Dean of Education on the Fremantle campus is the responsible Executive of these Program Regulations.
3. The contact officer for this document is the Learning and Teaching Office (LTO), nationally.

MODIFICATION HISTORY

1. These Program Regulations are effective from 1 January 2018.

Version	Date Amended	Modification Details	Name
1	July 2014	Created 2009 Edited July 2014;	QMAD
2	November 2011	Amendments to course structure	QMAD
3	July 2014	Amendments to course structure	QMAD
4	May 2016	New course created 2016.	LTO
5	January 2018	New course codes assigned	PVCA
6	October 2017	Nomenclature updates	LTO

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1 INTRODUCTION AND INTERPRETATION

1.1 Introduction

These Program Regulations apply to all students enrolled in the Graduate Certificate in Learning and Teaching for Higher Education Award at The University of Notre Dame, Australia.

These Regulations should be read in conjunction with the University's *General Regulations, Regulations: School of Education Fremantle/Broome and Sydney*, and *Policy: Staff Enrolment and Study Time*.

1.2 Interpretation

The terms included in these Regulations have the meanings as defined in the University's *General Regulations, Regulations: School of Education Fremantle/Broome and Sydney*, and *Policy: Staff Enrolment and Study Time*.

1.3 Amendments made to Program Regulations

Unless otherwise specified, when amendments are made to the structure, content or academic requirements of the Graduate Certificate in Learning and Teaching for Higher Education Award, the amendments will automatically apply in accordance with General Regulation Section 1.7.

1.4 Applicability to Campuses of the University

The Graduate Certificate in Learning and Teaching for Higher Education Award is available through the Fremantle and Sydney campuses.

1.5 The Australian Qualifications Framework (AQF)

The Graduate Certificate in Learning and Teaching for Higher Education Award is Level 8 AQF qualification.

2 ENTRY CRITERIA

2.1 General Criteria

The standard entry requirements for admission are detailed in the University's General Regulations and the School of Education Regulations.

2.2 Additional Entry Requirements / Pre-Requisites

The following entry requirements apply to this Award:

As a minimum qualification, a recognised Bachelor degree or equivalent in an unspecified discipline area.

2.3 External Accreditation Requirements

External accreditation requirements are not applicable to this Award.

3 AWARD REQUIREMENTS

3.1 Structure

Refer to Award structure in Appendix A.

Successful completion of three Compulsory courses and one of two Elective courses is required for the Graduate Certificate in Learning and Teaching for Higher Education.

3.1.1 Compulsory courses

Complete 75 units of credit from the following

1. EDUC5115 Introduction to Teaching in Higher Education
2. EDUC5116 Designing Curriculum for Effective Learning
3. EDUC5117 Principles and Practices of Assessment and Evaluation

3.1.2 Elective courses

Complete 25 units of credit from either of the following

EDUC5118 Action Research Project
EDUC5119 Supervising Postgraduate Research

3.1.3 Majors and Double Majors

There are no Majors available in this Award.

3.1.4 Minors

There are no Minors available in this Award.

3.1.5 Specialisations

There are no Specialisations permitted in this Award.

3.1.6 Special Interest courses

There are no Special Interest Courses available in this Award.

3.2 Special Award Requirements

There are no special award requirements in the Graduate Certificate in Learning and Teaching for Higher Education.

3.3 Practicum or Internship requirements

There are no Practicum or Internship requirements in this Award.

3.4 Approved course substitutions

Course substitutions, where permitted, must be approved by the Dean.

3.5 Volume of Learning

3.5.1 Standard Duration

- (a) The standard duration for the Graduate Certificate in Learning and Teaching for Higher Education Award is 0.5 years of equivalent full-time study.
- (b) Students are only able to enrol in this program on a part-time basis.

3.5.2 Accelerated Duration

An accelerated mode is not available for the Graduate Certificate in Learning and Teaching for Higher Education Award.

3.5.3 Maximum Duration

The maximum period of time within which a student is permitted to complete the Graduate Certificate in Learning and Teaching for Higher Education Award is four years (including any periods of approved leave of absence) from the date on which they were first accepted into the program by the University.

3.6 Graduation

Where a student has satisfied all the requirements of the Graduate Certificate in Learning and Teaching for Higher Education Award as detailed in these Program Regulations and the General Regulations, the University may grant the student graduation status.

3.7 Exit Awards

An Exit Award pathway is not available for this Award.

END OF REGULATIONS

APPENDIX A:

The following table is the list of courses in the Graduate Certificate Learning and Teaching for Higher Education:

Compulsory Courses	Units of Credit
• EDUC5115: Introduction to Teaching in Higher Education	25
• EDUC5116: Designing Curriculum for Effective Learning	25
• EDUC5117: Principles and Practices of Assessment and Evaluation	25
 Elective Courses	
• EDUC5118: Action Research Project (for which EDUC5115 is suggested prior study) OR	25
• EDUC5119: Supervising Postgraduate Research.	25