



THE UNIVERSITY OF
NOTRE DAME
A U S T R A L I A

COURSE REGULATIONS SCHOOL OF EDUCATION

**GRADUATE CERTIFICATE IN LEARNING AND
TEACHING FOR HIGHER EDUCATION**
GradCertHEd

COURSE CODE: 4148

THESE COURSE REGULATIONS ARE EFFECTIVE FROM 1.1.2017

SCHOOL OF EDUCATION

1. These Course Regulations apply to all students who are enrolled in this Award through the Fremantle and Sydney Campuses.
2. The Dean of Education on the Fremantle campus is the responsible Executive of these Course Regulations.
3. The contact officer for this document is the Learning and Teaching Office (LTO), nationally.

MODIFICATION HISTORY

1. These Course Regulations are effective from 1 January 2017.

Version	Date Amended	Modification Details	Name
1	July 2014	Created 2009 Edited July 2014;	QMAD
2	November 2011	Amendments to course structure	QMAD
3	July 2014	Amendments to course structure	QMAD
4	May 2016	New course created 2016.	LTO

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1 INTRODUCTION AND INTERPRETATION

1.1 Introduction

These Course Regulations apply to all students enrolled in the Graduate Certificate in Learning and Teaching for Higher Education Award at The University of Notre Dame Australia.

These Regulations should be read in conjunction with the University's *General Regulations, Regulations: School of Education Fremantle/Broome and Sydney*, and *Policy: Staff Enrolment and Study Time*.

1.2 Interpretation

The terms included in these Regulations have the meanings as defined in the University's *General Regulations, Regulations: School of Education Fremantle/Broome and Sydney*, and *Policy: Staff Enrolment and Study Time*.

1.3 Amendments made to Course Regulations

Unless otherwise specified, when amendments are made to the structure, content or academic requirements of the Graduate Certificate in Learning and Teaching for Higher Education Award, the amendments will automatically apply in accordance with General Regulation Section 1.7.

1.4 Applicability to Campuses of the University

The Graduate Certificate in Learning and Teaching for Higher Education Award is available through the Fremantle and Sydney campuses.

1.5 The Australian Qualifications Framework (AQF)

The Graduate Certificate in Learning and Teaching for Higher Education Award is Level 8 AQF qualification.

2 ENTRY CRITERIA

2.1 General Criteria

The standard entry requirements for admission are detailed in the University's General Regulations and the School of Education Regulations.

2.2 Additional Entry Requirements / Pre-Requisites

The following entry requirements apply to this Award:

As a minimum qualification, a recognised Bachelor degree or equivalent in an unspecified discipline area.

2.3 External Accreditation Requirements

External accreditation requirements are not applicable to this Award.

3 AWARD REQUIREMENTS

3.1 Structure

Refer to Award structure in Appendix A.

Successful completion of three Compulsory units and one of two Elective units is required for the Graduate Certificate in Learning and Teaching for Higher Education.

3.1.1 Compulsory units

Complete 75 credit points from the following

1. ED5116 Introduction to Teaching in Higher Education
2. ED5115 Designing Curriculum for Effective Learning
3. ED5117 Principles and Practices of Assessment and Evaluation

3.1.2 Elective units

Complete 25 credit points from either of the following

ED5118 Action Research Project

ED5119 Supervising Postgraduate Research

3.1.3 Majors and Double Majors

There are no Majors available in this Award.

3.1.4 Minors

There are no Minors available in this Award.

3.1.5 Specialisations

There are no Specialisations permitted in this Award.

3.1.6 Special Interest Units

There are no Special Interest Units available in this Award.

3.2 Special Award Requirements

There are no special award requirements in the Graduate Certificate in Learning and Teaching for Higher Education.

3.3 Practicum or Internship requirements

There are no Practicum or Internship requirements in this Award.

3.4 Approved unit substitutions

Unit substitutions, where permitted, must be approved by the Dean.

3.5 Volume of Learning

3.5.1 Standard Duration

- (a) The standard duration for the Graduate Certificate in Learning and Teaching for Higher Education Award is 0.5 years of equivalent full-time study.
- (b) Students are only able to enrol in this course on a part-time basis.

3.5.2 Accelerated Duration

An accelerated mode is not available for the Graduate Certificate in Learning and Teaching for Higher Education Award.

3.5.3 Maximum Duration

The maximum period of time within which a student is permitted to complete the Graduate Certificate in Learning and Teaching for Higher Education Award is four years (including any periods of approved leave of absence) from the date on which they were first accepted into the course by the University.

3.6 Graduation

Where a student has satisfied all the requirements of the Graduate Certificate in Learning and Teaching for Higher Education Award as detailed in these Course Regulations and the General Regulations, the University may grant the student graduation status.

3.7 Exit Awards

An Exit Award pathway is not available for this Award.

END OF REGULATIONS



APPENDIX A:

The following table is the list of units (each equals 25 credit points) in the Graduate Certificate Learning and Teaching for Higher Education

- ED5116: Introduction to Teaching in Higher Education
- ED5115: Designing Curriculum for Effective Learning
- ED5117: Principles and Practices of Assessment and Evaluation
- ED5118: Action Research Project (for which ED5116 is a pre-requisite) OR ED5119: Supervising Postgraduate Research