



# Postgraduate Research Application for Admission

Please tear out before completing. Applicants MUST refer to the application information whilst completing this form.

Please use BLOCK/CAPITAL letters, indicate with "N/A" where questions are not applicable and tick boxes  where appropriate.

## 1. Initial applicant information

1.1 Previous Notre Dame study Have you been a student previously at Notre Dame?  Yes  No

If yes, what was your student number?

1.2 Title  Surname/Family name  First name  Second/Middle name

Preferred first name

Date of birth (dd/mm/yyyy)

Gender  Male  Female

## 1.3 Home address

Number and street

Town/Suburb

State/Country

P/Code

Telephone (home)

Telephone (work)

Mobile

Email

1.4 Notification address This is the address for all correspondence during the application process. (Print 'as above' if the same as 1.3)

Number and street

Town/Suburb

State/Country

P/Code

Telephone (home)

Telephone (work)

1.5 Please state your country of birth

If you were not born in Australia, please indicate the day, month and year of your arrival in Australia

Please state the year permanent residency or Citizenship was granted

1.6 Citizenship and residency status Please tick the appropriate box (Note: Certified copies of evidence of citizenship/residency status must be provided)

- Australian Citizen  Australian Permanent Humanitarian Visa Holder  Australian Permanent Resident  New Zealand Citizen  
 Diplomatic or consular representative of New Zealand, or the spouse or dependent relative of such a representative  Other

**If you ticked 'Other', you are considered to be an international student and are required to complete a separate application form – do not complete this form.** For further details please contact the Fremantle Prospective Students Office on +61 8 9433 0533, future@nd.edu.au or the Sydney Prospective Students Office on +61 2 8204 4404, sydney@nd.edu.au

## 1.7 Aboriginal and Torres Strait Islander background

Please tick the appropriate box

- Neither Aboriginal nor Torres Strait Islander origin  Aboriginal origin  
 Torres Strait Islander origin  Aboriginal and Torres Strait Islander origin

## 1.8 Religion

*The University of Notre Dame Australia is a Catholic University. We welcome and accept applications from people of all faiths or none at all who understand and respect the Objects of the University.*

- Catholic (incl. Maronite, Melkite & other Eastern Catholics)  Anglican (Church of England)  Uniting Church  Presbyterian  Buddhism  
 Orthodox  Islam  Baptist  Lutheran  Judaism  Hindu  No Religion Other

1.9 Languages spoken Please list all languages you speak at home in order of use

1.

2.

3.

4.

## 1.10 Disability or medical condition

Medical/Disability support required?  Yes  No If yes, please describe

Would you like to receive information on medical/disability support services, equipment and facilities available that may assist you?  Yes  No

Disclosing this information will not affect your admission to the University.

Continued overleaf

2. Study preferences

2.1.1 Course details (Please refer to the course summary table on pages 62)

<input type="checkbox"/> <b>Doctor of Philosophy (PhD)</b>	School/Discipline area	<input type="text"/>
<input type="checkbox"/> <b>Professional Doctorate</b>	School/Discipline area	<input type="text"/>
<input type="checkbox"/> <b>Master's by Research</b>	School/Discipline area	<input type="text"/>
<input type="checkbox"/> <b>Master of Philosophy</b>	School/Discipline area	<input type="text"/>

2.1.2 Please state the research area that you propose to undertake:

Please note that this must be completed before your application can be considered. You are advised to consult the Research Office or the relevant school before completing this section.

2.2 Commencement of study program  Semester 1, 2017  Semester 2, 2017  Semester 1, 2018  Semester 2, 2018

2.3 Campus  Fremantle  Sydney

2.4 Type of applicant  Research

**Please note: Coursework and Coursework & Dissertation applicants do not complete this form please complete the *Postgraduate Coursework Application for Admission***

2.5 Mode of study  Internal  External

2.6 Study load  Full-time  Part-time (0.5)

3. Academic record

Name of institution	Course title	Years attended		Completed? (if no, indicate proposed date of completion)	Course type <sup>1</sup>
		(mm/yy to mm/yy)	(mm/yy)		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1. Course type: RT (Research Thesis), HD (Honours Degree), C&D (Coursework & Dissertation), C (Coursework), B (Bachelor's), D/C (Graduate Diploma/Certificate).

4. Background in research

4.1 Did any of your study involve significant research experience? (e.g. as required in most Australian bachelor degrees with Honours)  Yes  No

4.2 Did any of your employment involve significant research work, the results of which can be verified by employer?  Yes  No

4.3 Please prepare a research background submission which:

- > outlines your background in research which may include details of any publications and/or presentations (approximately one page statement)
- > proposes your planned area of research (approximately one page statement)
- > where possible, list potential supervisors of the proposed research.

5. Emergency contact (It is the student's responsibility to ensure these details are kept current throughout the period of enrolment at the University)

This person should be a close relative/friend and in a position to respond to any action the University deems appropriate in relation to your welfare.

Name  Relationship

Number and street

Town/Suburb  State/Country  P/Code

Telephone (home)  (work)  Mobile

6. Further applicant information

6.1 Church/Community involvement

Period	Organisation	Involvement
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

6.2 Notre Dame affiliation (Please indicate if you have an affiliation with Notre Dame)

Name	Years of involvement	Type of involvement (eg: staff member, alumnus)
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

**6.3 Professional employment history - relevant to your proposed research area.**

Please attach a copy of your Curriculum Vitae (CV) with your application as a summary of your employment history, indicating roles and responsibilities.

Date	Employer/Organisation	Position/Duties/Relevance to proposed study

**6.4 Awards and prizes** (Please list any awards and/or prizes you have received)

Year	Award or prize	Awarding institute/company

**6.5 Referees** (Please list referees able to provide information of academic achievement, professional work and, if applicable, previous research achievements)

Name	Telephone	Email	Nature of professional contact
1	Work		
	Mobile		
2	Work		
	Mobile		

**6.6 Personal statement** Attach to the application a personal statement of approximately 300 words in length. This is an important part of your application and one that will be considered for its content and expression. Your statement should address your research interests and goals and include an explanation of why you would like to undertake this research at The University of Notre Dame Australia in particular.**6.7 Curriculum vitae** Applicants must submit their curriculum vitae, especially if it provides relevant information not covered elsewhere in this application.**6.8 Criminal conviction** Please indicate whether you have been convicted of a criminal offence.  Yes  No

This information will be treated in the strictest confidence. You are not obliged by law to disclose any spent convictions as defined in the Spent Convictions Act 1992 (WA)/Criminal Record Act 1991 (NSW). Please note that obtaining a current approved police clearance is a prerequisite for some courses.

**6.9 Potential professional mentor (professional doctorate students only)**

'Professional mentor' shall mean a person from a relevant profession or industry (often within the applicant's workplace) selected on the basis of their ability to serve as a resource for a student enrolled in a professional doctorate. Mentors do not serve as evaluators or judges of research; rather they offer guidance and insight, contribute specialist knowledge and provide a link with an external organisation. Mentors have no specific supervisory responsibilities.

Title  Name

Position  Organisation

Telephone (home)   Email

**6.10 Scholarships:** Do you expect to apply for an externally funded research scholarship?  Yes  No

If yes, please state name of scholarship & awards institution:

Are there any special conditions on this scholarship?

Applications for scholarships should be submitted correctly with the form located at [nd.edu.au/research/scholarships.shtml](http://nd.edu.au/research/scholarships.shtml).

**7. Documentation checklist**

Check that you have included the following relevant documentation with your completed Application Form.

Unless stated, inclusion of these documents is a requirement of your application.

- Research Background Submission
- Research Outline Submission
- Personal Statement
- Curriculum Vitae (including a list of your publications)
- Academic Transcripts – **Original or certified copies only. These will not be returned.**
- Proof of Australian citizenship or residency status (certified copy of citizenship certificate, passport or birth certificate\*)

**All applicants please note:**

- › If you submit an incomplete application, or do not include all required documentation, the processing of your application will be delayed until the missing information is received by the University.
- › You may include other RELEVANT documentation that supports your application.
- › Your Application for Admission and other documents **should not** be bound in files or display folders.
- › Please also note that no original documents will be returned and applications and all related documents will remain the property of The University of Notre Dame Australia.
- › A certified copy is a photocopy that has been signed and dated by an authorised certifying agent (e.g. JP, Principal, postmaster, pharmacist).
- › If you are required to send documents to the University after your original submission, please attach to these documents a cover letter with your name, address and date of birth clearly stated.

\* Birth certificate can only be submitted if born before 20 August 1986. If born after this date, one parent must have been born in Australia to prove Australian citizenship.

Continued overleaf

**8. Statistical information**

Where did you hear about Postgraduate Studies at Notre Dame?

- Notre Dame academic staff member       Notre Dame website/Internet  
 Staff member of another tertiary institute       Friend/relative already studying at Notre Dame  
 Expo, Open Day etc. (please state where)   
 Other (please specify)

**9. Applications must be sent or delivered to:****Fremantle Campus**

The University of Notre Dame Australia  
Admissions Office  
PO Box 1225  
Fremantle WA 6959

OR

(Street address)

The University of Notre Dame Australia  
Admissions Office  
21 High Street, Fremantle  
**Telephone: +61 8 9433 0537**

**Sydney Campus**

The University of Notre Dame Australia  
Admissions Office  
PO Box 944  
Broadway NSW 2007

OR

(Street address)

The University of Notre Dame Australia  
Admissions Office  
140 Broadway, Chippendale  
**Telephone: +61 2 8204 4430**

**Please note** that posting an application is no guarantee of receipt. We strongly recommend that applicants deliver their application in person or send by registered mail. **Applications are not accepted via fax or email.** All applications must be received by the Admissions Office. **Please DO NOT deliver it to any other Notre Dame School or department.**

**10. Declaration**

It is a legal requirement that you sign the Application Form, having read and accepted the declaration below:

- › I have read the Application Form and the Application Guide carefully, in its entirety, and have included the appropriate documentation.
- › I declare that all information included in my application is factually correct and fairly presented. I understand that if any of the information included here is found to be false, the University reserves the right to vary or reverse any decision made in regards to my application or enrolment. I also understand that the University reserves the right to provide details of the false information to other universities or educational institutions or any other authority which the University considers is appropriate to inform.
- › I am aware that most courses available are offered on a fee-paying basis.
- › I understand that proof of citizenship or permanent residency must be presented to the University.
- › I authorise the University to obtain results information from TISC or School Curriculum and Standards Authority, or Board of Studies, Teaching and Educational Standards (BOSTES) and/or any educational institution attended by me currently or in the past.
- › I understand that it is my responsibility to ensure that the application is received by the University.
- › **Privacy Statement:** The information provided in this form will only be used for the administrative or educational purposes of the University, or in accordance with your specific consent. The University will not disclose your personal information to a third party unless required to or permitted by law or where you have consented to the disclosure. Information relating to how the University collects, uses or discloses your personal information and how you may complain about the University's handling of your personal information is contained in the University's Privacy Policy at [nd.edu.au/copyright.shtml#Privacy](http://nd.edu.au/copyright.shtml#Privacy).

You have a right to access your personal information that the University holds about you and to seek its correction. If you wish to access your personal information or inquire about the handling of your personal information, please contact the relevant Campus Registrar via email: [Fremantle.Registrar@nd.edu.au](mailto:Fremantle.Registrar@nd.edu.au) (for Broome / Fremantle students), or [Sydney.Registrar@nd.edu.au](mailto:Sydney.Registrar@nd.edu.au) (for Sydney students)

- › I understand that, should I become a Notre Dame student, the University may inform my secondary school of my course of study.

Applicant's signature

Date (dd/mm/yyyy)